

**Outer South Community Centres Sub Committee**  
**Wednesday 11<sup>th</sup> June 2008**



**PRESENT:** Councillor Grayshon (in the chair)  
Councillors Dunn, Gettings and Wilson  
Officers: Sarah May and Les Reed

**APOLOGIES:** Tom O'Donovan

**1. Introductions and Apologies**

Tom O'Donovan of South East Leeds Area Management

**2. Matters arising and minutes of the last meeting**

Minutes of the meeting held in March were agreed as an accurate record.

**3. Community Centres Action Plan**

An updated version of the action plan was presented and is attached to the minutes.

Cllr Dunn requested details on spend on community centres in the Ardsley & Robin Hood – before the buildings were transferred to Area Committee's management and since they have been delegated to Area Committee – SM to follow up this and provide prior to next committee meeting.

**SM**

Councillors expressed a concern to how long it was taking to resolve issues at Windmill Youth Club – SM and LR are progressing the matter and will be resolved in the next couple of weeks to ensure that Section 106 funding is spent before the February 2009 deadline.

**SM /  
LR**

**4. Key Holding at Community Centres**

There are five criteria which groups need to meet to be eligible for key holding within Area Committee community centres:

That they have had an operational base in the community centre for over a year or can provide a reference from a council department or Councillor to evidence a positive working relationship with the council.

The group has a management committee that meets regularly.

The group has a Constitution/Memorandum & Articles of Association.

Where appropriate the group keeps accounts and can provide a copy of their latest audited annual accounts.

They have a signed lease, licence agreement or regular letting agreement in place.

If members know of a group that may be appropriate for key holding and can meet the above criteria, please let Sarah know in order to progress this further.

**All**

**5. AOB**

None

**6. Time and date of next meeting**

A forward schedule of meetings have been drawn up for future community centre sub committees:-

Wednesday 13<sup>th</sup> August, West Ardsley Community Centre

Wednesday 19<sup>th</sup> November, Churwell Community Centre

Wednesday 18<sup>th</sup> February, St Gabriel's Community Centre

## Appendix 1

Following these meetings, two venues will be decided upon to hold the committee meetings in on a rotational basis.